

INSTRUCTION FOR CANDIDATES:

- 1) The candidate shall bring along with original CNIC, clip boards and pen
- 2) Candidate's identity card/other valid photos identification must be visible on your desk during the entire examination.
- 3) Mobile Phones, gadgets, Tabs, calculators and any other unfair means which help the candidates in solving paper are strictly prohibited and not allowed.
- 4) Mobile Phones and any other unfair materials, if found during personal search at main gate shall result into rejection of candidature and if such a material is found etc. inside the examination hall from candidates shall lead to cancellation of his/her paper.
- 5) A serial No. mentioned in list of eligible candidates shall be his /her Roll No. throughout the recruitment proceedings, i.e. Screening test, Descriptive test, Typing and short hand (in case of Junior Scale Stenographer, and Senior Scale Stenographer) test and interview.
- 6) The schedule of the test/interview has been uploaded on Notice Board of court, posted on Facebook page of District Judiciary Mansehra (District Judiciary Mansehra ) of District & Sessions Court Mansehra as well as uploaded on website ([www.dscmansehra.gov.pk](http://www.dscmansehra.gov.pk)) and will also be communicated to the candidates on given mobile numbers by the candidates through SMS.
- 7) Arrive at the examination venue at least 20 minutes before the start of the examination
- 8) If anything in the question paper is unclear candidate can contact the invigilators.
- 9) The paper must be written with a black or blue ball point pen. Candidates are not allowed to use gel pen, roller pen, pencil or any other writing instruments.
- 10) The candidates shall not be allowed in the examination hall once the test starts unless the competent authority permits on the basis of genuine ground.
- 11) Original Documents shall be produced by the candidates at the time of interview.
- 12) All the candidates are directed to maintain peace and discipline during whole examination process
- 13) Smoking is prohibited in the examination hall.
- 14) Any kind of communication by words or gesture between two candidates inside the examination hall is strictly prohibited and may result into cancellation of the paper of the held responsible.
- 15) For inviting invigilator's attention candidates may raise his/her hand and do not leave seat.
- 16) Before leaving examination hall, submit his/her answer sheet to the Judicial Officer (Judge ) concerned and taking answer sheet out of examination hall shall disqualify the candidate
- 17) If a situation is not covered in above instructions, regulations, invigilator shall report the case to the department selection committee for appropriate orders .
- 18) All those who have either been ineligible or their candidature are rejected for any reason are not allowed to appear in the examination. Therefore, they are directed not to bother the management.

**ZIA-UR-REHMAN  
DISTRICT & SESSION JUDGE  
MANSEHRA**