

2023

Work Plan

Judicial Development Fund

Peshawar High Court
11/9/2023

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Background:

The Governing Body Access to Justice Development Fund (AJDF) in its meeting held on 9th December 2022 stressed upon optimal utilization of funding and also directed the High Courts to focus on the facilities for female judicial officers and litigants. The High Courts were directed to carry out need assessment and prepare proper work plan for utilization of their respective share under the "Sub Ordinate Window" and fund for "Under Development regions (UDR)"

Pursuant to the decision, a survey was carried out, which revealed that a number of facilities required by the female Judicial Officers and litigants are missing in most of the districts. Accordingly, the District Judiciaries were asked to submit their plan. Gist of the feedback received from the district judiciary is at Annex-I.

The District Judiciary, submitted projects' proposals which were compiled in the shape of instant work plan. It is intended that these projects will be executed in phased manner in accordance with the funds released by the Law & Justice Commission of Pakistan. Project Contract will be awarded on fixed price (turnkey basis) and fund will be released as per bid cost of the project.

It is appropriate to mention that, a number of projects for construction of judicial complexes at Tehsil and District level are in progress under Provincial ADP and facilities for women already included in the approved PC-I of these projects. Furthermore, a number of activities are being funded from the current budget under the head of account of "M&R of Building, "Plant & Machinery" and "IT Equipments". Hence, instant work plan has been restricted to mostly the civil work and the activities which are not included in any other programme

Financial Plan:

The work plan includes the balance funding required for the completion of ongoing projects in Kohat and Abbottabad in addition to the new projects related to facilities for the female litigants and judicial officers. Overall cost of proposals received from district judiciary is to the tune of Rs. 275.437 million but it is anticipated that the actual cost will vary at the time of execution, due to fluctuation in market. Therefore, it has been planned to execute the projects in phased manner within the available budget of Rs. 207 million, intimated by L&JCP, as share of PHC. The projects were therefore prioritized in view of the soundness of the projects. Districts where already investments under ADP or PJDF are ongoing has given less priority

In the first phase, Priority-I projects will be tendered on fixed price contract basis. Priority II projects will be tendered in second phase, upon completion of procurement process for Priority I to the extent of available fund. Execution of less priority projects will be deferred till the availability of fund/ saving (if any) from the projects of priority I and II. Detail of projects/ activities and their priority is given as under: -

Rs in million			
S#	Name of work	District	Est cost
	Sub Ordinate Court Window		
	Priority-I		
1	Balance Fund of projects started under previously approved work plan	Abbottabad and Kohat	6.300
2	Construction of family court with allied facilities	Battagram	37.467
3	Construction of common room and prayer hall	Mansehra	24.747
4	Construction of family court with allied facilities	Swat	40.000
5	Procurements of furniture and equipments for facilities for female Judicial Officers and litigants	Dir Lower	1.790
6	addition, alteration and furnishing items for providing spaces/ facilities for female judicial officers and litigants	Peshawar	5.000

	Facilities for female judicial Officers and litigants in the district Judicial Complex	Haripur	1.030
8	Construction of daycare center and prayer hall for female	Bajaur	3.500
9	Establishment of Tehsil Court complex at Sarai Naurang ✓	Lakki Marwt	30.000
10	Construction of common room and prayer hall	Mohmand	6.662
11	Construction of family court with allied facilities	S/ Waziristan	5.846
	Sub Total (Priority I)		162.342
	Priority II		
12	Construction of family court with allied facilities	Abbottabad	29.677
13	Construction of family court with allied facilities in tehsil Court Complex Kalaya	Orakzai	19.600
	Sub Total (Priority II)		49.277
	Priority III		
14	Construction of family court with allied facilities	Buner	30.750
15	Facilities for female judicial Officers and litigants in the district of Kohat	Kohat	18.218
	Sub Total (Priority II)		48.968
	Sub Total (JDF)		260.587
	Under Developed Region		
	Priority-I		
16	Construction of family court with allied facilities	Hangu	14.850
	Sub Total (UDR)		14.850
	Total		275.437

Timeline: -

Projects shall immediately be started by the District & Sessions Judge concerned upon receipt of approval letter from the Peshawar High Court. In the first phase priority I project will be started. After completion of procurement process for Priority I projects, projects from the list of priority II and Priority III will be selected for tendering to the extent of available budget. Timelines are given below:-

Activity	Timeline
Preparation of Bidding document by Purchase Committee	Seven Days
Floating tendering and receipt of Bids	15 days ✓
Evaluation and approval of Bids and issuance of work order	seven days <i>Award</i>
Execution (in case of civil work)	Nine month
Execution (in case of procurement)	One month
Inspection Report and compilation of audit documents	seven days
Total	2.5 months to 10.5 months

Scope of Work/Output

Focus of the plan is completion of the already initiated projects under the AJDF Program as well as new projects pertaining to facilities for female judicial officers and litigants. The new projects mainly include family court having separate entry & exit, daycare center, prayer hall, waiting room, wash rooms, common rooms etc. The envisaged output for the new portfolio under this plan are given as under: -

S#	Facility	Missing in districts	Proposed plan	%age
1	Family Courts having separate entry and Exit.	26	11	42%
2	Separate visitation Family Room(s)	30	8	27%
3	Reconciliation Room(s) with family court.	31	9	29%
4	Day care Centre/ on-site childcare	31	11	35%
5	Separate prayer Hall	33	14	42%
6	Separate Common room for female judges.	34	12	35%
7	Information/ help Desk for women	22	9	41%
8	Availability of separate Waiting room	4	5	100%

Implementation Methodology

Unlike the routine development projects implemented through Works & Services Department, the responsibility of project execution under the programme will rest with concerned District & Sessions Judge. Funds on receipt from Federal government will be transferred to respective District & Sessions Judge after approval of projects from Judicial Development Fund Committee. The concerned District & Sessions Judge will open a separate account and maintain proper books of accounts i.e. Cash book and ledger. These will be subjected to periodic audit. Payment to the contractor shall be made by the District & Sessions Judge in installment upon evaluation of work executed under the fund. Chronological order of the procedure for designing, execution and monitoring the civil work is as follow: -

- i. A Committee under the chairmanship of District & Sessions Judge, comprising of the following members will be constituted and minutes of the meeting will be recorded:
 - a. Senior Civil Judge (Admn)
 - b. Executive Engineer C&W Department
 - c. Accounts Officer of District Courts
 - d. Any other district officer/ Judge deemed necessary by the chair
- ii. The committee shall identify suitable site for construction.
- iii. Size of the court room will be 18'X36' (min) to 20'X40' (max) with retiring room (14'X14') and office (12'X16') along with circulation area/ verandah.
- iv. The construction work shall include all the accessories including curtains, ceiling fans, geezers and Split ACs
- v. Contract shall be awarded as fixed price/ BOT on turnkey basis excluding payment to be made to the PESCO/ SNGPL.
- vi. Bidding document shall be prepared by the Project committee enclosing the Architectural plan of civil work (if involved) and all other detail of material
- vii. The contractor shall be responsible to bear the cost for structural design, soil test and other material test
- viii. The monitoring committee shall ensure regular monitoring of the work to ensure quality and quantity
- ix. Payments shall be made in 4 equal installments as agreed by the committee
- x. Income tax at the rate of 7% shall be deducted from the bill of payment.
- xi. Work completion certificate/quality and quantity will be prepared and signed by the committee.

- xii. The Chairman of Project Committee shall ensure to follow the approved timelines to complete the project in time.
- xiii. A copy of the record will be provided to the Audit Officer Peshawar High Court for audit purpose.
- xiv. The District & Sessions Judge shall maintain and send annual and half yearly verified accounts of the project to the Peshawar High Court

13	Reconciliation Room(s) annexed with family court.	✓	-
14	Separate sitting places in the court rooms	✓	-

13. District: Battagram

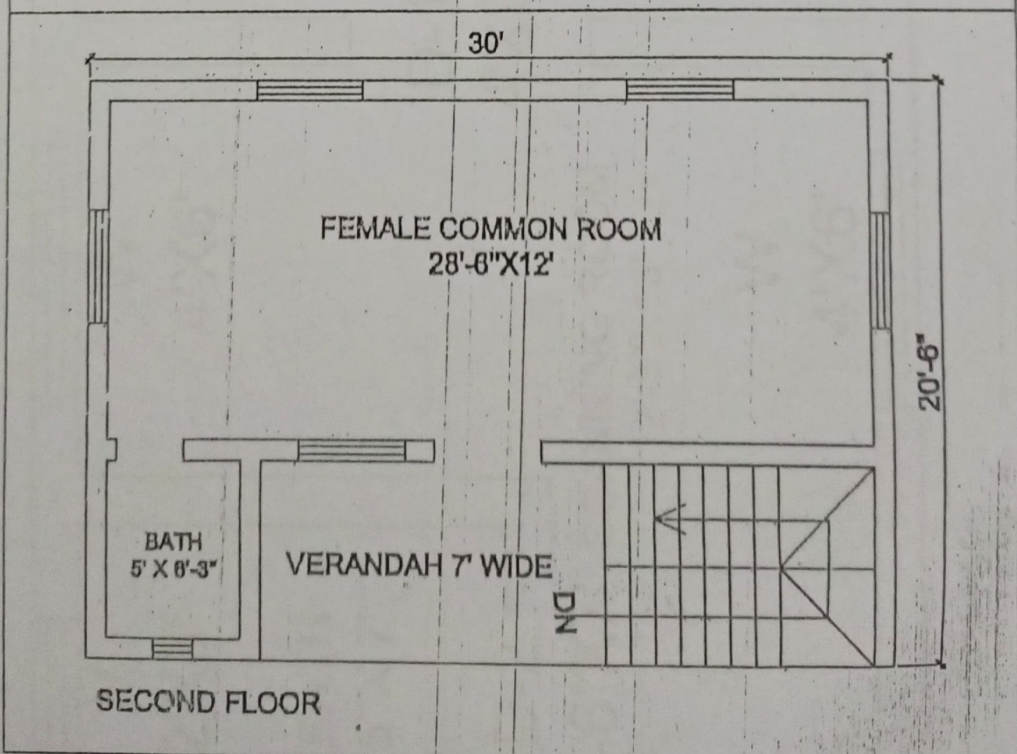
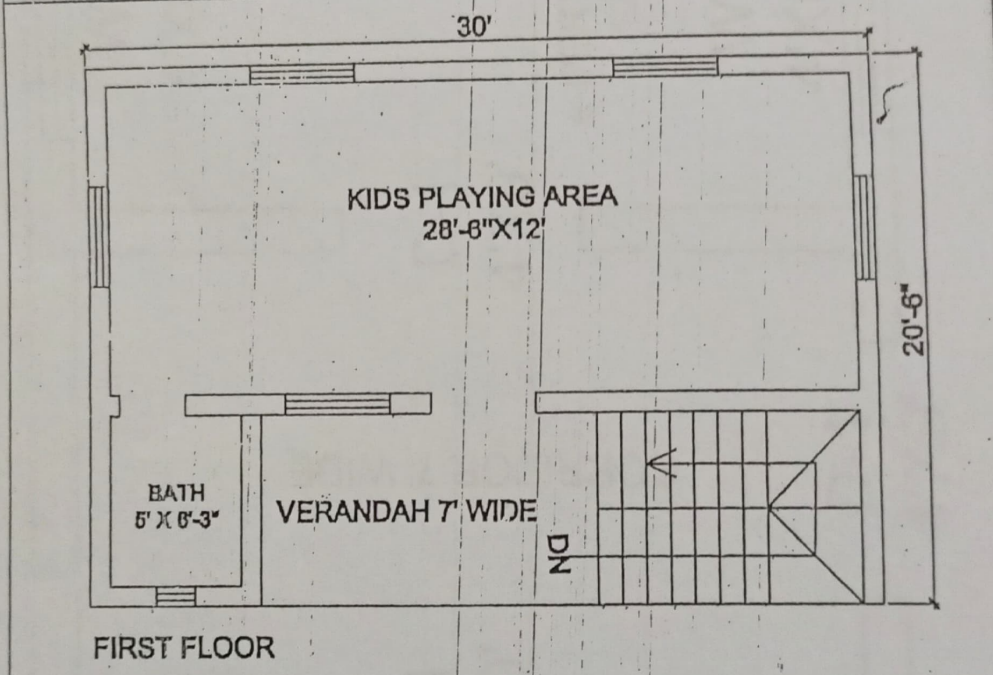
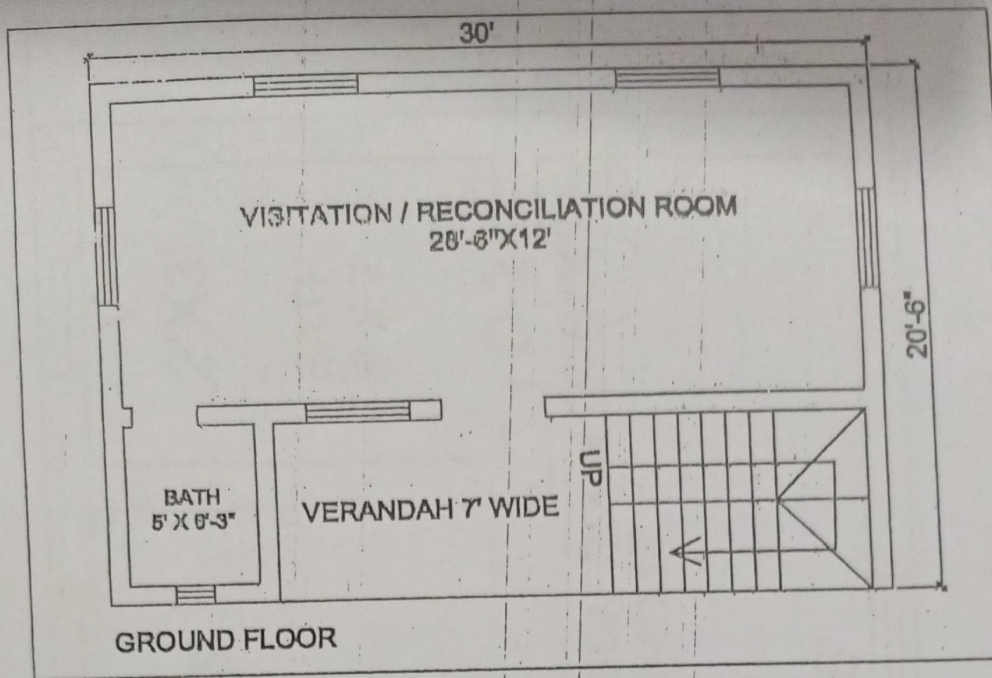
S#	Facilities	Yes	No	Plan
1	Separate Chambers	✓	-	Construction of family court, reconciliation room, visitation room, prayer hall and waiting room has been planned at a cost of Rs.37.467 million
2	Separate Washrooms for Judicial Officer	✓	-	
3	Day care Centre/ on-site childcare	-	✓	
4	Separate prayer Hall	-	✓	
5	Separate Common room for female judges.	-	✓	
6	Information/ help Desk for women	✓	-	
7	Availability of separate Waiting room	✓	-	
8	Electric Fans in waiting sheds	✓	-	
9	Separate female Washrooms/Toilets	✓	-	
10	Drinking water facility in waiting sheds	✓	-	
11	Family Courts having separate entry and Exit.	-	✓	
12	Separate visitation Family Room(s)	-	✓	
13	Reconciliation Room(s) annexed with family court.	-	✓	
14	Separate sitting places in the court rooms	✓	-	

14. District: Mansehra

S#	Facilities	Yes	No	Plan
1	Separate Chambers	✓	-	Construction of visitation/ reconciliation room, female common room, prayer hall and E- perusal system at a cost of Rs. 24.747 million
2	Separate Washrooms for Judicial Officer	✓	-	
3	Day care Centre/ on-site childcare	-	✓	
4	Separate prayer Hall	-	✓	
5	Separate Common room for female judges.	-	✓	
6	Information/ help Desk for women	✓	-	
7	Availability of separate Waiting room	✓	-	
8	Electric Fans in waiting sheds	✓	-	
9	Separate female Washrooms/Toilets	✓	-	
10	Drinking water facility in waiting sheds	✓	-	
11	Family Courts having separate entry and Exit.	✓	-	
12	Separate visitation Family Room(s)	-	✓	
13	Reconciliation Room(s) annexed with family court.	-	✓	
14	Separate sitting places in the court rooms	✓	-	

15. District: Swabi

S#	Facilities	Yes	No	Plan
1	Separate Chambers	✓	-	Missing facilities has been provided by utilizing the existing building and resources
2	Separate Washrooms for Judicial Officer	✓	-	
3	Day care Centre/ on-site childcare	✓	-	
4	Separate prayer Hall	✓	-	
5	Separate Common room for female judges.	✓	-	



E-PERSUAL CENTER

